



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61609

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
02/03/2014

BID OPENING DATE: 03/11/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 3		
				SEE ATTACHED PAGES.		
				END OF ADDENDUM NO. 3		
0001	1	JB		946-25		
				INMATE BANKING SERVICES		
***** THIS IS THE END OF RFQ COR61609 ***** TOTAL:						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: COR61609

000002

Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as COR61609 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Responses to vendor questions attached.
2. Revised Attachment C - Cost Sheet attached.
3. **There will be a second round of questions.**
VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are non-binding.

Question Submission Deadline: February 13, 2014 at 5:00 pm

Submit Questions to: Tara Lyle, File 32
2019 Washington Street, East
Charleston, WV 25305
Fax: 304-558-4115
Email: Tara.L.Lyle@wv.gov

4. The bid opening has moved from 02/27/2014 to 03/11/2014. The bid opening time remains at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

QUESTIONS:

Q1: With regard to cost proposal, Tech Friends would suggest the following modification to the evaluation form:

Item #	Description	Unit of Measure	Estimated Annual Quantity	Unit Price	Extended Amount
1	Web Portal Deposit Fees (\$40.00 deposit amount)	Each	35,000	\$	
2	Lobby Deposit Kiosk Fees (Cash)	Each	5,000	\$	
3	Lobby Deposit Kiosk Fees (\$40.00 deposit amount with Credit/Debit card)	Each	5,000	\$	
4	Permanent Release Debit Card Fees (Issue Fee)	Each	2,500	\$	
5	Work Release Debit Card Fees (Monthly Fee)	Each	10,000	\$	
6	Parole Supervision, Court Costs, Restitution Fees (Cash at Kiosk)	Each	5,000	\$	
7	Parole Supervision, Court Costs, Restitution Fees (\$40.00 deposit amount with Credit/Debit Card)	Each	5,000	\$	
8	Post Office Lock Box Fees	Each	2,000	\$	
Grand Total				\$	

A1. The Agency will not make the recommended changes unless the Vendor can more thoroughly explain why this is necessary. See revised Cost Sheet.

Q2: Identity theft is a huge problem in our society and the citizens of West Virginia will be entrusting the awarded vendor with extremely sensitive, personal financial information (credit and debit cards) through the use of the deposit web portal. Do you require the bidders to disclose any such security breaches that have occurred in their company or affiliates?

A2. The Agency expects all vendors to include details of the security section of its web portal, including success rate, security breaches, how the breaches were corrected, impact to users and assurance the Agency is free and clear of any and all responsibility of any security breach. The Agency will request contact information for the customer that the breach occurred.

Q3: Understanding and complying with state and federal law is very important when engaging in the transmission of the public's funds. Do you require that the bidders disclose any fines that have been levied and any settlement agreements with any County or State governments for violation of money transmission laws or statutes?

A3. All Vendors shall comply with all local, state and federal laws with respect to the transmission of funds. Vendors shall, in its proposal, outline and detail any violations, including the end result and impact for these violations.

Q4: How many trust fund deposit transactions does the WV DOC currently process each month? Please provide the breakdown by deposit method:

How many were money order?

How many were web?

How many were cash at Kiosk?

How many are phone?

A4. Please refer to the attached reports. See Exhibit A.

Q5: During the pilot of the lobby deposit kiosk, how many transactions we made on average each month?

How many by cash?

How many by credit/debit card?

A5. Please refer to the attached reports. See Exhibit A.

Q6: During the pilot program for web deposits was it DOC wide? If not, which facility(s) was it limited to?

A6. All facilities were included for web deposits.

Q7: During the pilot of the web portal program, how many deposits were made on average each month?

A7. Please refer to attached reports. See Exhibit A.

Q8: The pilot consisted of web and lobby deposit kiosk. Did the piloted vendor process any other methods of deposit (i.e. phone, money orders, walk-in cash)?

A8. No all other types of deposits are/were handled by the Agency.

Q9: What was the fee structure for deposits made during the pilot program?

A9. The current vendor charges the following fees to the user:

Lobby Kiosk – Cash \$2.50 any amount

Lobby Kiosk - Credit/Debit – 10% with \$2.50 minimum

Web Deposit - Credit/Debit – 10% with \$2.50 minimum

Q10: What is the average dollar amount deposited per trust fund deposit?

A10. Please refer to attached reports. See Exhibit A.

Q11: The RFP only refers to web and money orders as methods for trust fund deposits. Will the DOC also allow phone, walk-in cash or any other methods of deposits?

A11. The Agency desires for all payments, regardless of type of payment, to be handled by the successful contract Vendor. The Agency will not accept any type of funds for the inmate accounts after award of contract.

Q12: Will the WV DOC stop accepting deposits from friends and family and require all deposits to go through the awarded vendor?

A12. Yes

Q13: Will these services be awarded to more than one vendor? If so, how many vendors could be awarded?

A13. It is the intent of the Agency to award a total contract to one Vendor; however, you will see in the State's General Terms and Conditions, we reserve the right to award to multiple Vendors if it is deemed in the best interest of the State and Agency.

Q14: Are all parole payments currently only made via money order? If not, what other methods of payment are currently accepted?

A14. Yes, money orders are the only form of payment accepted by the Agency.

Q15: How many parole payments does the WV DOC currently collect each month? Please provide how many per each method of payment?

A15. The Agency currently has 3,070 offenders under supervision that are required to pay \$40.00/month in supervision fees. At times, these fees are waived or reduced due to the financial situation or treatments requirements. Due to new state law, there could potentially be 2,000 or more offenders on supervised parole within the next few years.

Q16: Please provide the various fees that parolees are required to pay (i.e. supervision, court costs, restitution).

A16. Supervision fees, court costs, restitution and electronic monitoring fees.

Q17: Please provide the average payment dollar figure for each of the parole payment types listed in question 16.

A17. Unfortunately these fees are not currently handled through the Lockdown system and the Agency does not have an electronic method to secure reports for this information.

Q18: Will the WV DOC stop accepting parole payments directly and require all payments to go through the awarded vendor?

A18. Yes

Q19: How many paroled offenders are currently under WV DOC supervision?

A19. Please refer to Answer #15

Q20: What is the current number of parolees under supervision at each specific parole office?

A20:

Beckley	327
Elkins	148
Lewisburg	64
Parkersburg	181
Welch	100
Charleston	333
Huntington	370
Logan	151
Princeton	294
Wheeling	233
Clarksburg	330
Keyser	154
Martinsburg	287
Ripley	136
Total Of	Total 3108

Q21: How many payments are currently made per month at each specific parole office location?

A21. Unfortunately the Agency does not have an electronic means to obtain a report to provide this information.

Q22: What is the current inmate accounting system? What are the costs associated with interfacing with said company?

A22. Lockdown, by Tech Friends. The Agency recommends that all Vendors contact Tech Friends concerning costs.

Q23: How many locations will require a lobby deposit kiosk?

A23. All parole offices and work release centers, or facilities that house work release inmates.

Q24: Under 5.3 – Permanent Release Debit Cards number 5.3.9 – it states “Vendor’s system shall provide real time alerts to Agency.” Can you please clarify what type of alerts the Agency desires?

A24. 5.3.9 is hereby deleted. This clause does not pertain to “release debit cards”

Q25: On Attachment C – Cost Sheet Item #2, It only asks for one fee amount for Lobby Deposit Kiosk Fees. However, the kiosk will accept both cash and credit/debit cards deposits. Can we provide a different fee for cash versus credit/debit card deposits?

A25. Yes, the cost sheet is hereby amended and attached to this Addendum. See Attachment C.

Q26: On Attachment C – Cost Sheet Item #3 and #4, it only asks for a single fee for both Permanent Release Debit Card and Work Release Debit Card. Is this referring the load fee amount? If not, what type fee is being requested here?

A26. Yes. If the Vendor has another fee(s), please provide this information in the next series of Vendor questions.

Q27: On Attachment C – Cost Sheet Item #5, it states Parole Supervision, Court Costs, Restitution Fees, what payment methods (web, phone, kiosk, lock box, etc) would this fee apply to?

A27. It is the desire of the Agency to offer Parolees the option of using web, phone, kiosk, and lock box methods. The Cost Sheet is hereby amended and attached. See Attachment C.

Q28: We know it states that vendor shall be responsible for all costs of hardware, software and installation of the lobby deposit kiosk, including but not limited to electrical and network cabling and infrastructure; however, can the awarded vendor utilize the WV DOC LAN/WAN to connect our lobby deposit kiosks?

A28. Yes

Q29: “Section 4, Subsection 5.3.9 & Subsection 5.4.10: Vendor's system shall provide real time alerts to Agency.” Please provide more detail as to the types of debit card alerts the Agency is seeking.

A29. It is the desire of the Agency to have the ability to monitor and/or set guidelines on the work release debit cards so inmates cannot go outside of certain geographical areas or use cards at various types of businesses/entities. Vendor should offer a solution to monitor allowed usage of the card.

Q30: What does the Agency currently use as far as accounting software, the database holding the inmate information, and all hardware associated with this software at all locations? This is needed to ensure that the solution provided will in fact be compatible with the system currently in use.

A30. Lockdown, by Tech Friends. The Vendor should contact Tech Friends to assure compatibility with the system.

Q31: What does the Agency use now as far as the deposit system? This is needed to ensure compatibility with the current system.

A31. Refer to Answer #30

Q32: Exactly how many kiosks are to be provided? In section Four, on page 21, number 2.7 states that the agency may add kiosks at any time with no cost. This is not possible, as we are not in the business of providing services and hardware for free to anyone. We need to know exactly what you want and where you want it.

A32. This is a no-cost contract to the Agency. The Vendor will generate revenue for the services offered and the fees charged. If Agency requests the addition of kiosks at any time during the term of this contract, the Vendor shall provide the kiosks at no charge to the Agency.

Q33: Does the Agency allow subcontracting of the banking portion of the system? We are negotiating with several credit unions in the area to provide this service, as we are not a bank.

A33. Yes. Vendor shall include a list of all subcontractors in its proposal.

Q34: Is there an allowance for circumstances beyond the control of the vendor in the case of meeting the 24 hour problem resolution deadline? As in cases of extended power outages, infrastructure breakdowns, or a national debit card vendor issue.

A34. Yes with force majeure circumstances but not national debit card vendor issue unless it is created by force majeure, not security breach. All Vendors shall include its emergency plan of action with the proposal. Vendor shall be prepared to discuss the national debit card vendor issue at the oral presentation.

Q35: Does the Agency have information regarding the locations of the kiosks available for inspection? Details are needed such as the type of construction, existing electrical service, existing network infrastructure, and pictures of the locations where kiosks are requested. We need to know if there are any additions needed, or if the existing equipment is satisfactory for use.

A35. Minimum 10mb connection at all locations.

Q36: What programming language is currently used on the applications in which compatibility is to be maintained? This information is needed in order to estimate the time needed for the web portal, and all other parts of the project.

A36. Please contact Tech Friends for this information.

Q37: The delivery of a proposal by commercial carrier such as FedEx or UPS requires a contact name and phone number. Please confirm that the contact for delivery will be Tara Lyle, 304-588-4115.

A37. Yes, Tara Lyle is correct contact person; however, her phone number is 304-558-2544.

Q38: Please confirm that all vendors are required to be PCI compliant and have not had any data breaches within the past 5 years.

A38. Yes

Q39: Please provide the number of releases that are made from the DOC each year.

A39. Approximately 3,000

Q40: Please provide the name and contact of the current Inmate Information System provider so that it is possible to determine an approximate cost for the interface between the two systems.

A40. Lockdown, Tech Friends.

Q41: On page 21, Section 2.2 and 2.4, the DOC makes reference to a pilot program for money acceptance programs through a web portal and a lobby kiosk. Please provide the current fee structure that the public and/or inmate incur when a deposit is made. Please provide the current volume for these services individually for the past year if available or at a minimum the past 6 months.

A41. Please refer to the attached reports for current volume. See Exhibit A.

The fees are:

Lobby Kiosk – Cash \$2.50 any amount

Lobby Kiosk - Credit/Debit – 10% with \$2.50 minimum

Web Deposit - Credit/Debit – 10% with \$2.50 minimum

Q42: On page 21, Section 4.2.7 the state makes reference to inmate pod kiosks with email, media, and commissary ordering and the fact that the DOC reserves the right to add and install ...during the term of this contract at no cost. Please provide which facilities these units would likely be deployed and the number of units that would be required.

A42. If added in the future, the Agency wants at all prison/work release locations. This is a no cost contract to the Agency; therefore, the Vendor will install at no cost and generate revenue from the services provided.

Q43: On page 21, Section 4.2.7 Inmate pod kiosks. Would you please clarify where the response concerning the Inmate pod kiosks should be addressed? It is unclear in Attachment A or B.

A43. The Agency does not want the inmate pod kiosks installed or included at this time. We simply reserve the right to include these in the future. Vendor may address/include a proposal for future inmate pod kiosks in its proposal. Vendor should address this issue in the same area the Agency included it. If this does not answer your question, please clarify what you are asking in the next series of Vendor questions.

Q44: On page 21, Section 4.2.7 Inmate pod kiosks. We would respectfully request that site visits to each facility be provided to determine the cost associated with the installation of the inmate pod kiosks.

A44. Inmate pod kiosks will not be accepted and/or installed upon contract award. The Agency reserves the right to add under contract at a later date. Kiosks will be installed at all parole offices and work release locations. If the Vendors desire to visit these locations, please request in the next series of Vendor questions.

Q45: On page 22, Section 5.1.2 and 5.1.3. Requirement 5.1.2 requires real time deposits but 5.1.3 requires batch mode. Would the DOC please clarify the type of processing that is required?

A45. Batch mode is hereby deleted from this RFP.

Q46: On page 24, Section 5.3.7, and on page 25, 5.4.8. The DOC is asking to have the ability to set geographical locations or types of businesses. Would you please clarify your intent for this requirement?

A46. Please refer to Answer #29.

Q47: On page 24, Section 5.3.9, 'Vendor's system shall provide real time alerts to Agency.' What type of alerting capabilities is the DOC looking for?

A47. Please refer to Answer #29.

Q48: On page 24, Section 5.4, this section deals with the Work Release Debit Card. Would the DOC please clarify:

Q48a: How often the work release inmate is paid to their card?

A48a: Our current Vendor does not provide work release debit cards. However, the Agency desires to have the ability to load money on the cards on a daily, weekly and monthly basis.

Q48b: What is the average time an inmate will be on work release with a card?

A48b: Approximately 18 months.

Q48c: What is the average payment made to the work release inmate in each period and what is that period?

A48c: It varies based on where the inmate is employed. Most work release inmates are paid at a minimum wage rate. Pay days are weekly, every other week and/or monthly.

Q48d: What percentage of the work release inmates have a Social Security number?

A48d: 100% should have social security numbers since they are employed.

Q49: Page 28, Section 5.2.8 Lobby Kiosks. We respectfully request that the DOC provide site surveys of the work release centers and the parole offices so that vendors are able to determine the approximate cost to install the electrical and network connectivity.

A49. Please clarify if it is your desire to visit all parole offices and work release centers or one of each. The Agency will schedule the site visits after the next series of Vendor questions.

Q50: RFP page 28-29 Oral Presentation #6 – Do we need to answer this extensive list of potential oral presentation questions in our RFP response or just be prepared to discuss them if the DOC elects the option to hear oral presentations?

A50. All items listed shall be addressed/discussed by the Vendor in the oral presentation. Vendor can elect to include in its written proposal.

Q51: RFP page 31 #2 Evaluation Criteria: 'All evaluation criteria is defined in the specifications section and based on a 100 point total score'. The DOC said that 'cost shall represent a **minimum** of 30 of the 100 total points.' Under what circumstances would the cost evaluation exceed the 30 points? The RFP further stated that Qualifications and Experience equals 30 points, Approach and Methodology equals 30 points and the Oral interview equals 10 points. If the cost were to increase to 40 points, how would the other categories be affected with this increase? Would the DOC simply reduce another category by those 10 points or would the total score increase to 110 points?

A51. The cost shall remain at 30 points.

Q52: Please provide the number of walk-in deposits and money order deposits that the DOC currently receives. Please provide the number of deposits and the monetary value that these deposits are comprised of. Please provide these volumes for each facility for the past year if available or at a minimum the past 6 months.

A52. Please refer to the attached reports. See Exhibit A.

Q53: Due to the complexity of this RFP and the complexity of the questions we have proposed the date to ship being right after the Christmas/New Year holidays, we respectfully request that the due date be extended for one week to give vendors adequate time to prepare the final RFP submittal.

A53. Yes the bid due date will be extended.

Q54: Can you also provide more information about the response expected for the following two items:

Q54a: Section 4, Subsection 5.5.3: Agency shall be responsible for processing payments to all courts and victims.

A54a: Agency will make the payments to the Courts for paroled offender fees and/or restitution. The Agency does not expect the Vendor to process these payments.

Q54b: Section 4, Subsection 5.5.4: Agency shall be responsible for transferring parole supervision fees from inmate's account to the proper Agency account.

A54b: This is internal accounting functions. The Vendor is not expected to handle any internal accounting functions.

Q55: Page 21, section 2.2 states the DOC is currently in a pilot program for inmate banking services, can the DOC provide the name of the current pilot vendor?

A55. Tech Friends

Q56: Please list the different payment services that are currently being provided? (example: trust payments, parole, restitution, etc.)

A56. The current vendor only offers web deposit services and one lobby kiosk.

Q57: Please list any fees currently being charged for the services listed above?

A57. The current vendor charges the following fees to the user:

Lobby Kiosk – Cash \$2.50 any amount

Lobby Kiosk - Credit/Debit – 10% with \$2.50 minimum

Web Deposit - Credit/Debit – 10% with \$2.50 minimum

Q58: How many payments are currently being processed per month through the pilot program?

A58. Please refer to the attached reports. See Exhibit A.

Q59: Is the DOC currently receiving a commission/revenue share under the pilot program? If so what is the rate?

A59. No commission is received for any services provided by the current vendor.

Q60: What Vendor currently provides the Inmate Accounting System?

A60. Tech Friends, the Lockdown system.

Q61: Page 23 Section 5.2.8 states that vendors are to pay for the cost of Electrical and Data lines. Can the awarded vendor pay the facility maintenance personal or current contractors to supply these lines?

A61. No.

Q62: Page 22, Section 5.1 Web Portal Deposits, sub section 5.1.2 states that vendor's web portal deposit system must post deposits on line and in real time to inmates accounts while subsection 5.1.3 states the vendor's deposit system must have the ability to be posted in batch mode. Please clarify which method is required.

A62. Real time. Batch mode is hereby deleted.

Q63: Will a kiosk be required at every Work Release facility?

A63. Yes.

Q64: Can kiosks be added to selected Correctional Facilities?

A64. Since this is an RFP, the Agency is open to all proposals made by the Vendor and will select the most feasible and economical proposal.

Q65: If lobby kiosks are to be installed strictly at the work release and parole facilities how will deposits to be accepted at the remaining facilities?

A65. No deposits will be accepted at the facilities.

Q66: Are the Estimated Annual Quantities listed Attachment C based off actual historical payment data?

A66. No, since most of these services are not offered. The quantities are only estimated, could be higher or lower. The Agency recommends that the Vendor base their proposals on the current inmate and paroled offenders population to arrive at potential quantities.

Q67: Per Attachment C, pricing per item is limited to one unit price, will WVDOC consider a stair-step fee structure for evaluation or an alternative pricing?

A67. The Cost Sheet is hereby amended and attached. See Attachment C.

Q68: On Attachment C, Lines 3 & 4, unit price allows only one single entry. Would the WVDOC prefer a program that charges the states per card (which could be listed on Attachment C) or would the state be interested in a alternative program that charges various user fees to the cardholder (which could not be listed within Attachment C).

A68. The Agency desires that all user fees are fair and reasonable. Please refer to the revised Cost Sheet. If this does not address your question, please clarify in the next series of Vendor questions.

EXHIBIT A

000017

**BECKLEY CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)**

BCC	GIFT CARD TRANSACTIONS		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
MONTH						
JANUARY 2013	7	245.00	286	52,710.69	45	1,635.00
FEBRUARY 2013	5	210.00	269	53,013.27	66	2,650.00
MARCH 2013	6	245.00	268	54,651.06	70	2,755.00
APRIL 2013	18	935.00	286	56,756.68	89	4,050.00
MAY 2013	25	368.60	294	54,003.94	87	3,675.00
JUNE 2013	21	827.50	282	55,364.83	64	2,538.71
JULY 2013	23	827.50	286	49,697.37	61	2,485.00
AUGUST 2013	26	1,010.00	288	52,359.51	66	2,600.00
SEPTEMBER 2013	23	1,055.00	271	42,751.95	51	2,075.00
OCTOBER 2013	25	1,100.00	291	41,103.59	45	1,705.00
NOVEMBER 2013	35	1,517.00	259	42,961.77	46	1,870.00
DECEMBER 2013	50	2,525.00	254	35,148.41	53	2,140.00

Charleston Work Release Center 2013	CASH TRANSACTIONS		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013	11	\$564.56	301	\$62,529.91	12	\$450.00
FEBRUARY 2013	11	\$389.59	223	\$50,049.11	27	\$1,525.00
MARCH 2013	11	\$956.11	305	\$69,813.16	13	\$593.00
APRIL 2013	8	\$91.70	294	\$73,658.98	9	\$405.00
MAY 2013	13	\$276.27	334	\$69,932.31	8	\$365.00
JUNE 2013	64	\$2,676.84	228	\$50,863.62	9	\$405.00
JULY 2013	15	\$327.50	344	\$74,724.29	17	\$805.00
AUGUST 2013	17	\$682.27	329	\$78,468.22	11	\$355.00
SEPTEMBER 2013	12	\$494.24	247	\$53,635.05	14	\$690.54
OCTOBER 2013	14	\$571.09	288	\$63,180.97	12	\$566.70
NOVEMBER 2013	11	\$487.16	283	\$57,144.23	21	\$1,710.54
DECEMBER 2013	15	\$1,292.82	234	\$50,208.92	18	\$755.00
TOTAL	202	\$8,810.15	3410	\$754,188.77	171	\$8,625.78

000019

Denmar - Lockdown Deposit Report - 01/01/13 - 12/31/13

MONTH	
JANUARY	2013
FEBRUARY	2013
MARCH	2013
APRIL	2013
MAY	2013
JUNE	2013
JULY	2013
AUGUST	2013
SEPTEMBER	2013
OCTOBER	2013
NOVEMBER	2013
DECEMBER	2013
TOTALS	

MONEY ORDER		
No. Items	\$ Amount	
212	\$	14,284.75
170	\$	11,315.74
226	\$	14,273.00
232	\$	13,067.78
188	\$	10,563.71
178	\$	9,010.85
217	\$	14,505.25
194	\$	12,168.04
184	\$	11,636.42
198	\$	10,989.56
176	\$	10,635.43
251	\$	17,422.52
2426	\$	149,873.05

Huntington Work Release Center 2013	CASH TRANSACTIONS		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013	3	\$199.60	209	\$53,918.62	24	\$1,020.00
FEBRUARY 2013	2	\$55.00	133	\$24,330.23	21	\$790.00
MARCH 2013	3	\$90.00	173	\$54,104.57	34	\$1,930.00
APRIL 2013	0	\$0.00	193	\$35,486.72	19	\$1,135.00
MAY 2013	1	\$40.00	209	\$39,316.34	21	\$1,250.00
JUNE 2013	1	\$10.00	135	\$28,213.69	17	\$891.00
JULY 2013	6	\$221.85	242	\$42,841.33	22	\$766.00
AUGUST 2013	7	\$206.24	174	\$26,922.01	16	\$625.00
SEPTEMBER 2013	5	\$277.35	126	\$33,320.21	7	\$256.00
OCTOBER 2013	15	\$374.68	260	\$54,479.15	14	\$791.00
NOVEMBER 2013	12	\$339.75	132	\$39,854.27	9	\$460.00
DECEMBER 2013	8	\$161.27	141	\$25,827.27	15	\$795.00
TOTAL	63	\$1,975.74	2127	\$458,614.41	219	\$10,709.00

000021

HUTTONSVILLE CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)

MONTH	GIFT CARD TRANSACTIONS		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013	327	16,943.22	357	59,035.37	1190	66,903.96
FEBRUARY 2013	326	20,636.00	194	46,731.05	1124	77,432.45
MARCH 2013	327	19,233.50	221	23,072.86	1297	110,350.57
APRIL 2013	314	17,590.00	174	44,995.14	1248	89,247.80
MAY 2013	322	16,942.50	119	43,877.29	1246	73,044.71
JUNE 2013	337	17,876.40	147	49,176.57	1134	66,282.43
JULY 2013	387	20,860.50	206	58,355.94	1183	71,357.51
AUGUST 2013	392	23,631.70	150	46,633.56	1110	62,502.59
SEPTEMBER 2013	401	21,962.45	168	54,288.61	1040	60,669.47
OCTOBER 2013	463	23,747.05	206	58,387.34	1102	70,890.55
NOVEMBER 2013	443	23,059.50	139	32,541.42	969	58,369.85
DECEMBER 2013	486	24,849.91	182	91,358.05	1451	125,587.72

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LAKIN CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)

<i>Lakin Correctional Center MONTH</i>	<i>GIFT CARD TRANSACTIONS</i>		<i>LOBBY KIOSK</i>		<i>MONEY RECEIPTS</i>			
	<i># OF ITEMS</i>	<i>\$ AMOUNT</i>	<i># OF ITEMS</i>	<i>\$ AMOUNT</i>	<i>CHECK ITEMS</i>		<i>MONEY ORDERS</i>	
					<i>OF ITEMS</i>	<i>\$ AMOUNT</i>	<i>OF ITEMS</i>	<i>\$ AMOUNT</i>
JANUARY 2013	215	11,265.15	39	1,795.00	92	23,545.87	497	23,277.63
FEBRUARY 2013	194	11,162.79	41	2,285.00	44	128,547.43	479	23,134.39
MARCH 2013	261	13,383.90	47	2,497.00	64	19,870.22	589	31,379.08
APRIL 2013	285	15,142.69	39	2,233.00	44	55,485.08	499	25,067.49
MAY 2013	259	13,444.40	34	1,584.00	49	43,510.55	483	24,451.84
JUNE 2013	245	11,816.65	64	3,085.00	33	21,647.74	425	21,443.00
JULY 2013	224	11,393.50	45	2,647.00	67	31,214.86	489	24,654.83
AUGUST 2013	229	13,056.82	58	3,188.00	52	26,434.95	500	25,339.58
SEPTEMBER 2013	243	14,080.00	34	1,367.00	56	22,036.09	482	24,793.00
OCTOBER 2013	250	13,499.15	48	1,977.00	61	6,467.45	492	24,851.00
NOVEMBER 2013	249	13,648.49	47	1,749.00	43	35,937.47	429	22,110.75
DECEMBER 2013	257	14,226.96	40	2,577.00	483	14,241.46	604	27,610.61
	2,911.00	156,120.50	536.00	26,984.00	1,088.00	428,939.17	5,968.00	298,113.20

000024

MT. OLIVE CORRECTIONAL COMPLEX

MONTH	GIFT CARD TRANSACTIONS		MONEY RECEIPTS					
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS		Cash	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
Jan-13	113	6,650.00	592	79,679.22	1054	59,986.85		
Feb-13	125	7,482.50	573	79,765.43	1145	64,492.00		
Mar-13	150	9,245.00	539	62,335.15	1142	65,822.32		
Apr-13	152	9,265.59	632	90,795.65	1113	61,384.00		
May-13	189	12,046.00	564	58,034.66	1094	61,664.95	1	16.46
Jun-13	216	11,605.50	536	74,725.68	1022	57,574.14		
Jul-13	236	14,112.00	644	110,471.88	1100	62,158.20	1	238.76
Aug-13	229	15,272.50	643	88,926.74	1160	70,654.67		
Sep-13	195	10,715.50	603	77,490.53	1020	66,132.09	1	15.50
Oct-13	230	14,307.00	609	92,577.14	1064	61,302.94		
Nov-13	226	15,071.14	557	70,640.04	991	58,602.69	1	6.00
Dec-13	254	16,759.00	601	73,843.07	1771	96,136.00	2	6.23

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**PARKERSBURG CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)**

MONTH	GIFT CARD TRANSACTIONS		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013	18	1,449.00	335	46,938.31	49	2,670.00
FEBRUARY 2013	13	740.00	167	33,140.22	65	3,595.00
MARCH 2013	18	1,015.00	357	42,824.91	66	3,310.00
APRIL 2013	31	1,808.00	241	35,459.45	59	3,010.00
MAY 2013	22	1,170.00	237	47,096.35	56	2,842.50
JUNE 2013	20	644.00	256	52,102.59	47	2,430.00
JULY 2013	11	485.00	320	64,761.81	55	3,092.17
AUGUST 2013	15	635.00	235	45,247.35	51	2,578.80
SEPTEMBER 2013	25	990.00	318	69,997.89	58	2,547.00
OCTOBER 2013	39	1,565.00	333	78,805.31	56	2,867.95
NOVEMBER 2013	36	1,543.00	317	62,527.97	33	1,320.00
DECEMBER 2013	35	1,685.00	325	65,284.11	40	1,740.00

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**PRUNTYTOWN CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)**

MONTH	GIFT CARD TRANSACTIONS (Web Deposits)		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013	90	4,770.00	113	66,159.64	388	20,166.98
FEBRUARY 2013	118	7,630.00	112	27,332.13	345	17,985.94
MARCH 2013	140	7,637.00	252	34,198.79	234	11,395.38
APRIL 2013	136	6,513.00	71	30,281.08	390	20,619.42
MAY 2013	131	6,075.00	74	37,555.83	345	17,972.14
JUNE 2013	95	4,812.00	66	4,446.94	284	15,535.69
JULY 2013	106	6,806.48	72	67,650.23	366	18,858.04
AUGUST 2013	144	8,165.50	100	36,142.95	321	18,650.74
SEPTEMBER 2013	153	6,550.00	110	31,619.49	338	18,423.57
OCTOBER 2013	209	10,186.09	110	31,778.31	303	17,872.42
NOVEMBER 2013	234	12,329.75	62	33,530.52	280	13,732.85
DECEMBER 2013	258	11,321.46	102	28,802.48	343	16,811.80

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ST. MARY'S CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)

MONTH	GIFT CARD TRANSACTIONS		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013	141	7,792.40	632	17,802.07	436	20,366.00
FEBRUARY 2013	161	10,128.27	114	43,933.79	469	24,862.78
MARCH 2013	227	12,862.41	104	33,603.24	479	22,953.03
APRIL 2013	201	10,547.00	126	62,429.88	489	23,533.14
MAY 2013	233	12,597.50	86	60,357.01	495	23,972.00
JUNE 2013	217	10,734.00	107	22,712.01	422	20,950.00
JULY 2013	261	13,365.00	180	17,079.90	467	23,009.44
AUGUST 2013	290	14,482.00	121	16,540.95	415	18,831.00
SEPTEMBER 2013	302	14,211.40	137	16,038.74	376	18,709.00
OCTOBER 2013	326	15,006.40	127	65,723.99	407	20,748.50
NOVEMBER 2013	288	14,356.00	87	33,670.05	356	18,102.50
DECEMBER 2013	291	15,048.25	133	33,040.20	588	27,110.71

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SALEM CORRECTIONAL CENTER
2013 DEPOSIT SUMMARY (by type)

MONTH	GIFT CARD TRANSACTIONS (Web Deposits)		MONEY RECEIPTS			
	# OF ITEMS	\$ AMOUNT	CHECK ITEMS		MONEY ORDERS	
			# OF ITEMS	\$ AMOUNT	# OF ITEMS	\$ AMOUNT
JANUARY 2013						
FEBRUARY 2013						
MARCH 2013						
APRIL 2013						
MAY 2013						
JUNE 2013						
JULY 2013						
AUGUST 2013						
SEPTEMBER 2013						
OCTOBER 2013	44	1,942.00	208	17,830.05	85	3,835.00
NOVEMBER 2013	185	9,498.25	246	18,196.36	210	10,563.24
DECEMBER 2013	206	10,789.00	136	8,021.09	327	14,780.00

ATTACHMENT C

ATTACHMENT C

COR61609 - Inmate Banking Services

REVISED - Addendum #3

Item #	Description	Unit of Measure	Estimated Annual Quantity *	Unit Price	Extended Amount
1	Web Portal Deposit Fees	Each	35,000		
2	Lobby Deposit Kiosk Fees, Cash	Each	5,000		
3	Lobby Deposit Kiosk Fees, Credit/Debit	Each	5,000		
4	Permanent Release Debit Card Fees	Each	3,500		
5	Work Release Debit Card Fees	Each	10,000		
6	Parole Supervision, Court Costs, Restitution Fees, Web Portal	Each	2,000		
7	Parole Supervision, Court Costs, Restitution Fees, Phone	Each	500		
8	Parole Supervision, Court Costs, Restitution Fees, Kiosk, Cash/Money Order	Each	5,000		
9	Parole Supervision, Court Costs, Restitution Fees, Kiosk, Credit	Each	2,000		
10	Parole Supervision, Court Costs, Restitution Fees, Lock Box	Each	1,000		
11	Post Office Lock Box Fees	Each	2,000		

Grand Total	
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12	Commission Percentage Paid to Agency	%
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Bidder/Vendor Information:	
Name:	
Address:	
Phone No.:	
Fax No.:	
Email Address:	
Authorized Signature	

* Estimated quantities are for bidding purposes only. More or less may be utilized by the Agency.

Failure to use this form may result in disqualification

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR61609

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.