

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF CORRECTIONS  
6900 ATMORE DRIVE  
RICHMOND, VA 23225

CONTRACT MODIFICATION

Date: December 30, 2020  
Contract Number: DOC-17-009  
Modification Number: 005  
Issued By: Department of Corrections  
Procurement and Risk Management  
6900 Atmore Drive  
Richmond, VA 23225  
Contractor: Keefe Commissary Network, LLC  
Commodity: Commissary Operation and Care Package Program

This Contract Modification is entered into pursuant to Section II, paragraph K of the Contract.

Description of Modification:

1. Effective January 4, 2021, remove Attachment H and replace with revised Attachment H (revised 12.2020) to reflect the change in commissary delivery for Green Rock Correctional Center.

Except as provided herein, all terms and conditions of Contract #DOC-17-009, dated May 1, 2018 and Modifications 001 - 004, as heretofore changed, remain unchanged and in full force and effect.

CONTRACTOR:		PURCHASING AGENCY:	
BY: <i>J. H. Hunt</i>	BY: <i>H. W. Clarke</i>		
PRINTED NAME: <i>J. H. Hunt</i>	PRINTED NAME: Harold W. Clarke		
TITLE: <i>Group VP Northeast</i>	TITLE: Director		
DATE: <i>1/11/21</i>	DATE: <i>1-13-2021</i>		

*Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment. Faith-based organizations may request that the issuing agency not include subparagraph 1.e in General Terms and Condition C. Such a request shall be in writing and explain why an exception shall be made in that invitation to bid or request for proposal.*

ATTACHMENT H (rev 12-2020):  
SECURITY LEVELS & COMMISSARY METHODS OF OPERATION

<b>Central Region</b>	
Baskerville – (SL 1/2)	GP: Window Special Housing: Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Buckingham – (SL 3/4)	GP: Window Special Housing: Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Central Va. #13 – FU	on-site bag & deliver Special Housing: Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Chesterfield W DET./DIV. CTR	off-site bag & deliver from CVCU 13
Coffeewood – (SL 2)	GP: Window Special Housing: Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Deep Meadow CC (SL 2)	GP: Window Special housing: Bagged and Delivered; Limit of \$40, 3 x's per month; limited to legal supplies, hygiene, OTC med's.
Dillwyn CC (SL2)	GP: Window Special housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Fluvanna CCW (SL 3)	GP: Window Special housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Halifax #23 – FU	off-site bag & deliver from Lunenburg CC
James River Work Center	off-site bag & deliver from DMCC
Lunenburg CC (SL 2)	GP: Window Special housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Nottoway CC (SL 3)	GP: Window Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility. Reception Center: Restricted List and spend limit.
Nottoway Work Center	off-site bag & deliver from Nottoway
Powhatan – Special Purpose (SL 2/3)	GP: Window Special housing: Bagged and Delivered; Limit of \$40, 3 x's per month; limited to legal supplies, hygiene, OTC med's.
Rustburg #9 – FU	off-site bag & deliver from Buckingham issued from property intake/commissary room
Stafford Men's Diversion	off-site bag & deliver from Sussex
VCCW (SL 2)	GP: Window Special Housing: no commissary for seg

<b>Western Region</b>	
Appalachian Detention Center	off- site bag & deliver from Keen Mountain
Augusta (SL 3)	GP: Window Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Bland (SL1/2)	GP: window Special Housing: Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility. Reception Ctr: Restricted List and spend limit.
Cold Springs – FU	off-site bag & deliver from Augusta
Green Rock (SL 2/3)	GP: <b>on-site bag &amp; vendor deliver to housing unit to table for vendor staff to distribute</b> Special Housing: bag & deliver. Limit of \$40, <b>1x per week</b> ; limits on ordering menu set by the facility.
Harrisonburg	off-site bag & deliver from Augusta CC
Keen Mountain (SL 3/4)	GP: on-site bag & vendor deliver to housing unit to table for vendor staff to distribute Special Housing: bag & vendor deliver cell to cell 43. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Marion – Special Purpose	off-site bag & deliver from River North
Patrick Henry – FU	off-site bag & deliver from Green Rock
Pocahontas (SL 2/3)	GP: on-site bag & deliver Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Red Onion (SL 5/6/S)	GP: on-site bag & vendor deliver cell to cell. Special Housing: bag & deliver to cell. Limit of \$40, 3x's per month; limits on ordering menu set by the facility. (total cells for entire facility – 704)
River North – (SL 4)	GP: on-site bag & vendor deliver to housing unit to table for vendor staff to distribute Special Housing: bag & vendor deliver cell to cell (48). Limit of \$40, 3x's per month; limits on ordering menu set by the facility. SCORE Unit: bag & vendor deliver cell to cell (20). EPIC Unit top tier: bag & vendor deliver cell to cell (22). EPIC Unit bottom tier: bag & deliver to housing unit at table for vendor staff to distribute
Wallens Ridge (SL 5/S)	GP: on-site bag & vendor deliver to housing unit to table for vendor staff to distribute Special Housing: bag & vendor deliver to housing unit. Vendor staff observes DOC staff hand out cell to cell (176). Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Wise – FU	off-site bag & deliver from Red Onion

<b>Eastern Region</b>	
Brunswick Women's Work Center	off-site bag & deliver
Caroline Unit 2 –FU	off-site bag & deliver from Deerfield CC.
Deerfield Correctional Center (SL2)	GP: Window Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Deerfield Men's Work Center	off-site bag & deliver from Deerfield Main
Deerfield Women's Work Center	off-site bag & deliver from Deerfield Main
Greenville (SL 2/3); Greenville Work Ctr.	GP: on-site bag & deliver Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility. Work Ctr.: Bagged and Delivered from Greenville Main.
Haynesville CC (SL2)	GP: Window Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Haynesville CU 17 - FU	off-site bag & deliver from HCC
Indian Creek CC (SL 2)	GP: Window Special housing: bag & deliver – hygiene items only
St. Brides CC (SL 2)	GP: Window Special Housing: bag & deliver. Limit of \$40, 3x's per month; limits on ordering menu set by the facility.
Sussex I SP (SL 4)	GP: on-site bag & vendor deliver to housing unit to table for vendor to distribute Special Housing: bag & vendor deliver to Segregation Unit/staff deliver to offender. Limit of \$40, 3x's per month; limits on ordering menu set by the facility. Death Row: bag & vendor delivery to housing unit
Sussex II – (SL 4)	GP/Youthful Offender Unit/Dialysis Unit/SAM pod: on-site bag & vendor deliver to housing unit to table for vendor staff to distribute Special Housing: bag & vendor deliver to housing unit/ staff delivers to offenders. Limit of \$40, 3x's per month; limits on ordering menu set by the facility. Medical Cells (2): on-site bag & deliver to housing unit

GP –General Population

Special housing – a restricted housing unit inside the secured perimeter of the facility. Offenders are not permitted to personally pick up their commissary order from window. The offenders may be limited to a modified menu of items that only include hygiene, writing materials, and stamps.

FU – Field Unit; SL – Security Level designation; Blue – Work Center; Detention or Diversion Centers; Special Purpose